

## Client Annual Data Form (Tax Year 2019)

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: (Cell): \_\_\_\_\_  
 (Home): \_\_\_\_\_  
 E-mail: \_\_\_\_\_ (Work/Other): \_\_\_\_\_  
 Address: \_\_\_\_\_ Same as last year? ☐ Yes ☐ No

(1) Do you want to ADD(+)/REMOVE (-) dependents?

(+) ☐ (-) ☐ N/A ☐

(If adding, provide birth record and SS card)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

(2) Did you pay for child care in 2019?

Yes ☐ No ☐ N/A ☐

Name of provider: \_\_\_\_\_

Address: \_\_\_\_\_

Tax ID/SSN: \_\_\_\_\_

**FOR QUESTIONS 3 - 14 INCLUDE YOURSELF AND YOUR SPOUSE, IF MARRIED FILLING JOINTLY**

(3) Did you receive unemployment in 2019?

Yes ☐ No ☐

(4) Did you receive distribution from 401K or IRA?

Yes ☐ No ☐

(5) Did you receive distribution from Social Security?

Yes ☐ No ☐

(6) Did you pay Student Loans?

Yes ☐ No ☐

(7) Did you sell real estate?

Yes ☐ No ☐

(8) Did you purchase real estate?

Yes ☐ No ☐

(9) Did you refinance real estate?

Yes ☐ No ☐

(10) Did you receive alimony in 2019?

Yes ☐ No ☐ N/A ☐

(11) Do you have a foreign bank account/Virtual currency?

Yes ☐ No ☐

(If yes, is the balance 10,000USD or more?) Yes ☐ No ☐ N/A ☐

(12) Did you have debt cancellation in 2019?

Yes ☐ No ☐

(13) How many jobs did you have in 2019? \_\_\_\_\_

(14) Are you a U.S. Veteran who lives in NJ?

Yes ☐ No ☐

(15) Did you have health insurance the entire 2019?

(Taxpayer) Yes ☐ No ☐ Partial ☐

(Spouse) Yes ☐ No ☐ Partial ☐ N/A ☐

(Dependents) Yes ☐ No ☐ Partial ☐ N/A ☐

(16) Did you get married/divorced/separated in 2019?

Yes ☐ No ☐ (If yes, please provide the date) \_\_\_\_\_

(17) How will you pay for our services?

(Fees must be paid before e-file or delivery)

Cash ☐ Check ☐ Credit/Debit Card ☐

Deducted from refund (extra bank fees are incurred) ☐

(18) How would you like to receive your refund?

IRS Check (**by mail** in 4-5 Weeks) \_\_\_\_\_ ☐

Office Pickup – **Fees Must be deducted** (**office** in 2-3 weeks) \_\_\_\_\_ ☐

Direct Deposit (in your account 2-3 weeks) \_\_\_\_\_ ☐

(19) Did your bank information change for direct deposit?

(If yes, please provide copy of voided check)

Yes ☐ No ☐ N/A ☐

(20) How would you like to receive your tax return copies?

Portal ☐ Paper ☐ Mail ☐ (USPS Priority Fees apply)

**Note: Additional copies will cost \$25.00**

Name: \_\_\_\_\_

Tax Year \_\_\_\_\_

Personal Expense Form

**Medical Expenses**

Abortion \_\_\_\_\_  
Acupuncture \_\_\_\_\_  
Alcoholism \_\_\_\_\_  
Ambulance fee \_\_\_\_\_  
Annual Physical Exam \_\_\_\_\_  
Artificial Limb/Teeth Cost \_\_\_\_\_  
Bandages and supplies \_\_\_\_\_  
Birth Control Pills \_\_\_\_\_  
    (A) Pregnancy Test \_\_\_\_\_  
    (B) Plan B pills \_\_\_\_\_  
Breast Reconstruction Surgery \_\_\_\_\_  
Co-Payments \_\_\_\_\_  
Chiropractor \_\_\_\_\_  
Dental Treatments \_\_\_\_\_  
Diagnostic Devices \_\_\_\_\_  
Disabled Dependent Care Expenses \_\_\_\_\_  
Drug Addiction cost \_\_\_\_\_  
Eye Glasses \_\_\_\_\_  
Fertility Cost \_\_\_\_\_  
Guide dog medical expenses \_\_\_\_\_  
Hearing aids \_\_\_\_\_  
Home Care (Nursing Services) \_\_\_\_\_  
Hospital Services (Meals/ Lodging) \_\_\_\_\_  
Insurance Premium \_\_\_\_\_  
Lactation expenses: (Breast pumps, supplies) \_\_\_\_\_  
Medical Related Home Improvements  
(Ramps, Hand-rails/support bars, etc.) \_\_\_\_\_  
Medical Miles driven \_\_\_\_\_  
Oxygen and equipment \_\_\_\_\_  
Prescriptions \_\_\_\_\_  
Psychologist Cost \_\_\_\_\_  
Stop-Smoking Programs \_\_\_\_\_  
Surgery \_\_\_\_\_  
Transportation (Taxi, uber, etc.) \_\_\_\_\_  
Vision: \_\_\_\_\_  
    (A) Contacts \_\_\_\_\_  
    (B) Eye glasses \_\_\_\_\_  
    (C) Eye Exams \_\_\_\_\_  
    (D) Surgery \_\_\_\_\_  
Weight-loss Programs \_\_\_\_\_  
Wheelchair \_\_\_\_\_  
Wigs (per the advice of Physician) \_\_\_\_\_  
X-ray cost \_\_\_\_\_

**Total Medical** \_\_\_\_\_**Charitable Contributions**

All donations *require a donation letter* stating the name of organization, amount of donation, date of donation, and that no goods were exchanged.

Offering/Tithes/Donations \_\_\_\_\_

Church & other Charitable Mileage  
(No. of Miles) \_\_\_\_\_

Organization	Description	Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Other Expenses**

Child Care \_\_\_\_\_  
Rent Paid \_\_\_\_\_  
Car Registration Cost \_\_\_\_\_

Other Expenses (List) \_\_\_\_\_

**Other Deductions**

IRA Contributions \_\_\_\_\_  
Student Loan Interest \_\_\_\_\_  
Moving Expenses (Military) \_\_\_\_\_  
Alimony Paid (X Spouse SS #) \_\_\_\_\_

**Taxpayer 's certification**

I hereby declare that I have examined this worksheet, and to the best of my knowledge and belief it is true, correct and complete.

Signature \_\_\_\_\_ Date \_\_\_\_\_